

SCHOOLSPEAK MOBILE WEB FOR SMARTPHONES – QUICK START GUIDE

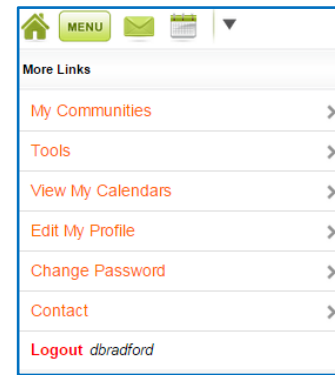
Access SchoolSpeak on your smartphone

- If you have the SchoolSpeak web address for your school, open it in the smartphone browser. The web address will look like <https://www.SchoolSpeak.com/schools/<my school>>
 Otherwise
 Open <https://www.schoolspeak.com> and tap the **Login** button on top-right.

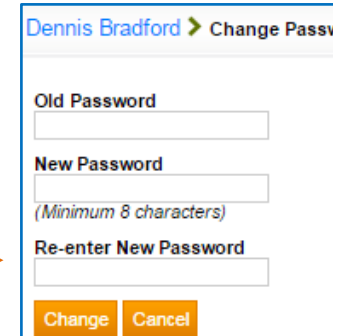


- Tap **Mobile Version** for pages optimized for mobile.
 [Desktop Version] will show desktop version of pages.

Tapping shows more options.

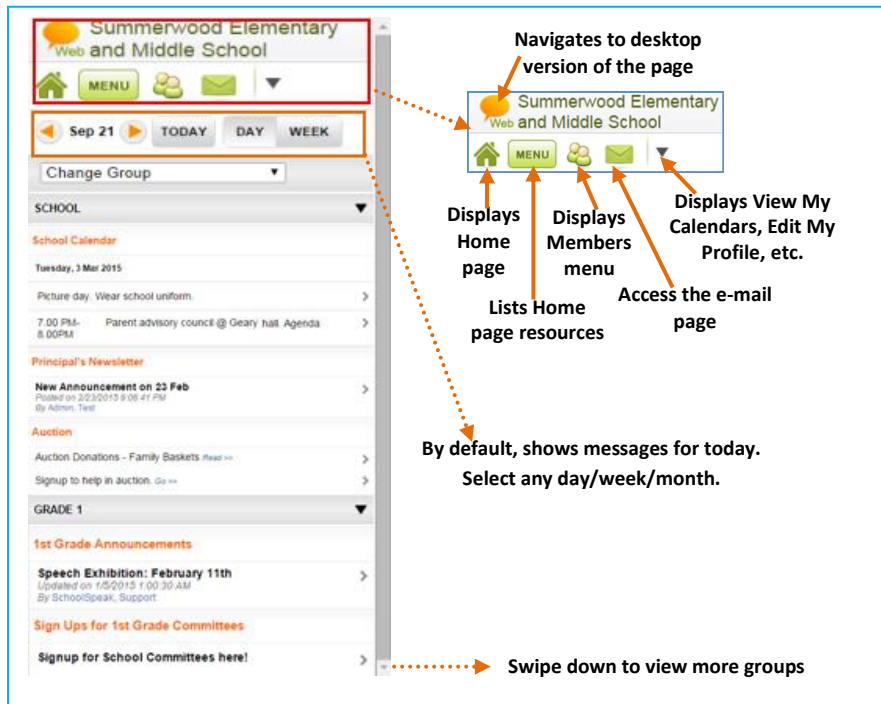


Tap to select the option

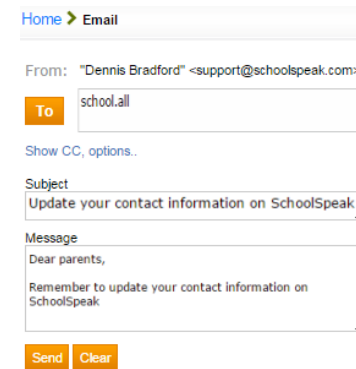


Home page

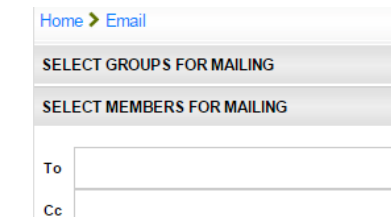
On the first page after you login (your personalized **Home** page), you can find a quick summary of information relevant for you today, organized into sections – first school wide information and then from various classes and teams.



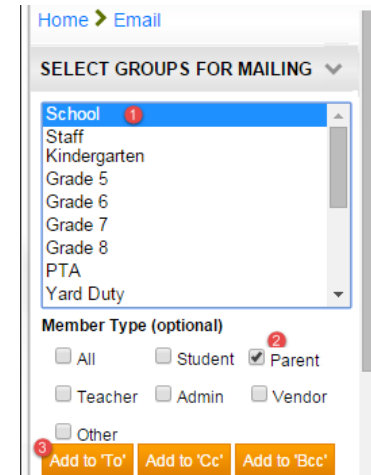
Tap to access email page.



Tap **To** (if available) to select members and groups.




Tap **SELECT GROUPS FOR MAILING** to mail to groups or **SELECT MEMBERS** to mail individuals

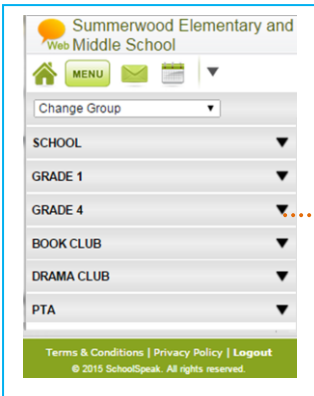


To select groups for emailing:

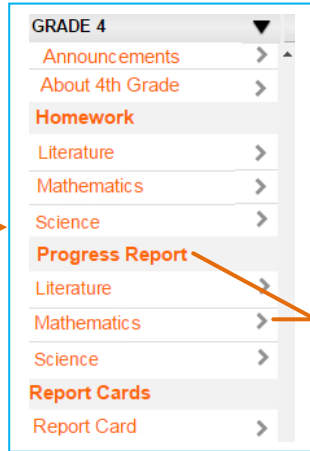
- Choose the Group(s)
- Check member type.
- Tap the corresponding **Add** button.

If an item doesn't have message on the Home page, you can access it through [Menu].

Tap . You will see all the groups on your Home page.



Tap on a group name to show its resources.



Tapping on Homework heading will display homework for all subjects. Tapping the Progress Report heading will show progress reports of all the subjects in one page.

Tapping on the subject name under Progress Report heading displays the progress report for that specific subject.

